

Minimum Qualifications Matrix

The Minimum Qualifications Matrix is located below. The Offeror shall provide a yes (Y) or no (N) response to each question in the Minimum Qualifications Matrix. If an Offeror can satisfy the requirement (Y), the Offeror shall include the rationale to explain how the criterion is satisfied. If the Offeror is unable to satisfy the requirement (N) on any item, then the Offeror will be eliminated from further evaluation activities.

The Minimum Qualifications Matrix shall not exceed 5 pages.

Criteria	Y/N	Rationale
Software		
1. Is the proposed version of the core financial management software a production release (not in development or testing), for which JFMIP certification is current as of the deadline for proposal submissions?		
2. Is the proposed core financial management software implemented and in operation within the Federal Government at a CFO Act agency or component of similar size and scope to EPA? ("Implemented and in operation" is defined as using the software as the system of record through a completed fiscal cycle and including producing financial statements and reports.)		
3. Does the proposed core financial management software support web services?		
Hosting		
4. Does your hosting recommendation meet all of the screening requirements of the Financial Management Line of Business Center of Excellence (COE) Due Diligence Checklist (Attachment 15 to the solicitation)?		
5. Does the data center meet Tier 3 qualifications as provided by the Uptime Institute (available at http://www.uptime.com/TUIpages/whitepaper/tuitiers.html)?		
6. Does the offeror meet minimum security controls for moderate baseline systems as defined in NIST 80-53 http://csrc.nist.gov/publications/nistpubs/800-53/800-53-annex2.pdf ?		

Criteria	Y/N	Rationale
Experience and Credentials		
7. Has the prime contractor implemented the proposed core financial management software in an organization of similar size and scope of EPA?		
8. Do the proposed Key Personnel have experience in implementing the proposed core financial management software in an organization of similar size and scope to EPA?		
9. Is the proposed Project Manager PMI-certified or equivalent?		